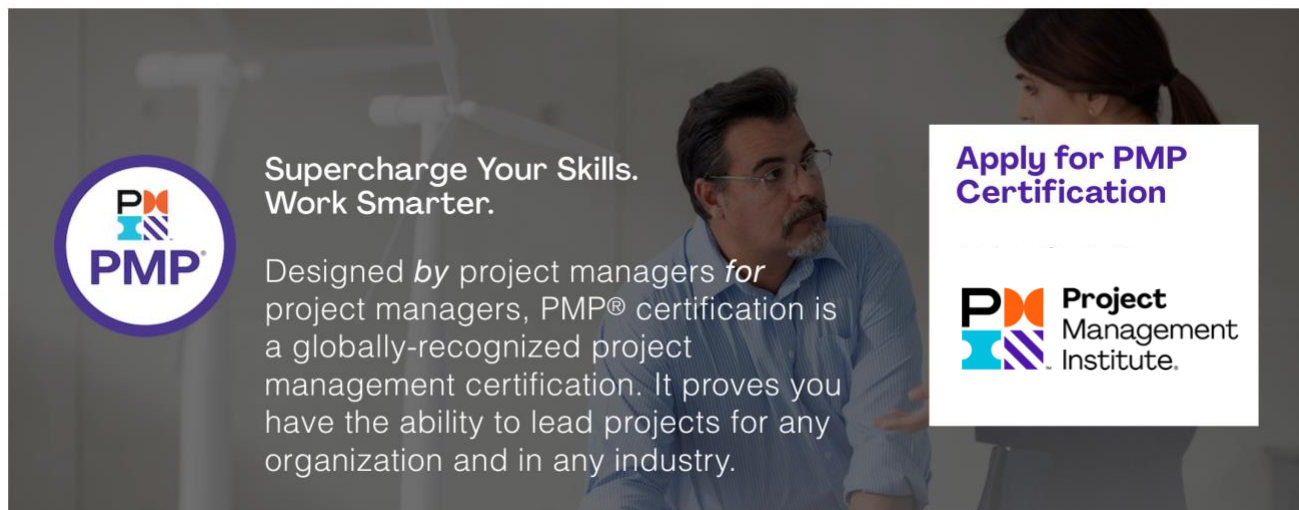


Project Management Professional (PMP)[®]



The advertisement features a background image of a man and a woman in a professional setting. On the left is the PMP logo, a circular emblem with 'PM' above 'PMP'. To its right, the text reads 'Supercharge Your Skills. Work Smarter.' followed by a paragraph: 'Designed by project managers for project managers, PMP[®] certification is a globally-recognized project management certification. It proves you have the ability to lead projects for any organization and in any industry.' On the right side, there is a white box with the text 'Apply for PMP Certification' and the Project Management Institute logo, which consists of the letters 'PMI' in a stylized font next to the full name 'Project Management Institute'.

What is PMP Certification?

As the world's leading authority on project management, PMI created PMP Certification to recognize project managers who have proven they have the skills to successfully manage projects. Project Management Professional (PMP)[®] certification represents an elite group of project managers. It proves project leadership experience and expertise in any way of working.

To obtain PMP certification, a project manager must meet certain requirements and then pass a 180-question exam. The PMP exam was created by project leaders for project leaders, so each test question can be related to real-life project management experiences.

PMP certification validates that you are highly skilled in:

- **People:** Recognizing you have the skills to effectively lead and motivate a project team throughout a project.
- **Process:** Using predictive, agile and hybrid approaches to determine which way of working is best for each project.
- **Business Environment:** Highlighting the success of a project and its impact on overall strategic organizational goals.

↑ **16% higher**

The median salary for PMP holders globally is 16% higher (and 32% higher in the USA) than those without certification, according to *Earning Power: Project Management Salary Survey - Twelfth Edition*.

🌐 **1,200,000**

There are more than 1,200,000 PMP certification holders worldwide. They've earned universally recognized knowledge.

Why You Should Get the PMP



The PMP Sets the Global Standard

There's a reason project professionals in more than 200 countries have earned and maintained their Project Management Professional (PMP®) certification. It delivers real value in the form of professional credibility, deep knowledge and increased earning potential.

Top three reasons to earn your PMP certification:

1

Land a higher salary

It's a fact—PMP offers high-end earning potential. In most industries and most locations around the world you earn more as a PMP-certified project leader.

The PMI *Earning Power: Project Management Salary Survey* – Twelfth Edition reports on the 2021 median salary of project managers to clearly show the impact of having and maintaining your PMP certification. This latest salary edition proves that across 40 countries surveyed, respondents with a PMP certification make an average of 16% higher than those without – 32% within the US. In addition to a one-time salary raise, 22% of respondents reported increases of at least 5% over the year.

2

Find new career opportunities with a credibility boost

Innovative organizations around the world look for the PMP—some even require it! Put yourself in high demand for bigger projects and better jobs by adding the leading certification to your name.

As a globally recognized certification, the PMP can open doors for you within your company or in another organization. This is because of the valuable skills you will learn during the process of obtaining your PMP certification.

3

Tap into a growing community

Network with the best of the best in your field; seek insight from others facing similar challenges; find a mentor or peer who can help you thrive.

With over 1 million people across the globe maintaining a PMP certification, it is one of the most widely held and well-known certifications. Joining this elite community provides you with the opportunity to become a PMI Member, join a PMI Chapter and even attend PMI Training sessions around the world.



EXAM CONTENT OUTLINE

The following table identifies the proportion of questions from each domain that will appear on the examination.

| Domain | Percentage of Items on Test |
|---------------------------|-----------------------------|
| I. People | 42% |
| II. Process | 50% |
| III. Business Environment | 8% |
| Total | 100% |

Important note: The research conducted through the JTA validated that today's project management practitioners work in a variety of project environments and utilize different project approaches. Accordingly, the PMP certification will be reflective of this and will incorporate approaches across the value delivery spectrum. **About half of the examination will represent predictive project management approaches and the other half will represent agile or hybrid approaches.** Predictive, agile, and hybrid approaches will be found throughout the three domain areas listed above and are not isolated to any particular domain or task. The exact number of items for each question type and approach may vary by form. Our scoring model is periodically reviewed by scoring experts to ensure valid assessment of knowledge and skills.

PMP Examination Information

The PMP examination is comprised of 180 questions. Of the 180 questions, 5 are considered pretest questions. Pretest questions do not affect the score and are used in examinations as an effective and legitimate way to test the validity of future examination questions. All questions are randomly placed throughout the examination. For a list of current item types included in the exam, please refer to the [PMP Exam Updates page](#) on pmi.org.

| No. of Scored Questions | No. of Pretest (Unscored) Questions | Total Examination Questions |
|-------------------------|-------------------------------------|-----------------------------|
| 175 | 5 | 180 |

The allotted time to complete the center-based examination is 230 minutes.

| Allotted Examination Time |
|---------------------------|
| 230 Minutes |

It may take you less than the allotted time to complete the examination.

For the PMP exam, there are now two 10-minute breaks in the exam. The first will appear after you complete questions 1- 60 and review all of your answers. The second break will appear after you have completed question 120 and confirmed that you have reviewed all of your answers. Please note, once you review your responses and start your break you will not be able to return to the questions from the previous section of the exam.

When you are signed back in after each break, you will have the remaining allotted time to complete the remaining section(s). In total, you will have 230 minutes to respond to 180 questions.

How much does it cost for Exam?

There is an exam fee required to earn the PMP.

| | |
|-----------------|---------------------|
| Member – \$ 405 | Non-Member - \$ 555 |
|-----------------|---------------------|

Syllabus

| Domain I | People—42% |
|----------|--|
| Task 1 | <p>Manage conflict</p> <ul style="list-style-type: none"> Interpret the source and stage of the conflict Analyze the context for the conflict Evaluate/recommend/reconcile the appropriate conflict resolution solution |
| Task 2 | <p>Lead a team</p> <ul style="list-style-type: none"> Set a clear vision and mission Support diversity and inclusion (e.g., behavior types, thought process) Value servant leadership (e.g., relate the tenets of servant leadership to the team) Determine an appropriate leadership style (e.g., directive, collaborative) Inspire, motivate, and influence team members/stakeholders (e.g., team contract, social contract, reward system) Analyze team members and stakeholders' influence Distinguish various options to lead various team members and stakeholders |
| Task 3 | <p>Support team performance</p> <ul style="list-style-type: none"> Appraise team member performance against key performance indicators Support and recognize team member growth and development Determine appropriate feedback approach Verify performance improvements |
| Task 4 | <p>Empower team members and stakeholders</p> <ul style="list-style-type: none"> Organize around team strengths Support team task accountability Evaluate demonstration of task accountability Determine and bestow level(s) of decision-making authority |
| Task 5 | <p>Ensure team members/stakeholders are adequately trained</p> <ul style="list-style-type: none"> Determine required competencies and elements of training Determine training options based on training needs Allocate resources for training Measure training outcomes |
| Task 6 | <p>Build a team</p> |

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| | <ul style="list-style-type: none"> Appraise stakeholder skills Deduce project resource requirements Continuously assess and refresh team skills to meet project needs Maintain team and knowledge transfer |
| Task 7 | <p>Address and remove impediments, obstacles, and blockers for the team</p> <ul style="list-style-type: none"> Determine critical impediments, obstacles, and blockers for the team Prioritize critical impediments, obstacles, and blockers for the team Use network to implement solutions to remove impediments, obstacles, and blockers for the team Re-assess continually to ensure impediments, obstacles, and blockers for the team are being addressed |
| Task 8 | <p>Negotiate project agreements</p> <ul style="list-style-type: none"> Analyze the bounds of the negotiations for agreement Assess priorities and determine ultimate objective(s) Verify objective(s) of the project agreement is met Participate in agreement negotiations Determine a negotiation strategy |
| Task 9 | <p>Collaborate with stakeholders</p> <ul style="list-style-type: none"> Evaluate engagement needs for stakeholders Optimize alignment between stakeholder needs, expectations, and project objectives Build trust and influence stakeholders to accomplish project objectives |
| Task 10 | <p>Build shared understanding</p> <ul style="list-style-type: none"> Break down situation to identify the root cause of a misunderstanding Survey all necessary parties to reach consensus Support outcome of parties' agreement Investigate potential misunderstandings |
| Task 11 | <p>Engage and support virtual teams</p> <ul style="list-style-type: none"> Examine virtual team member needs (e.g., environment, geography, culture, global, etc.) Investigate alternatives (e.g., communication tools, colocation) for virtual team member engagement Implement options for virtual team member engagement Continually evaluate effectiveness of virtual team member engagement |
| Task 12 | <p>Define team ground rules</p> <ul style="list-style-type: none"> Communicate organizational principles with team and external stakeholders Establish an environment that fosters adherence to the ground rules Manage and rectify ground rule violations |

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| Task 13 | <p>Mentor relevant stakeholders</p> <ul style="list-style-type: none"> Allocate the time to mentoring Recognize and act on mentoring opportunities |
| Task 14 | <p>Promote team performance through the application of emotional intelligence</p> <ul style="list-style-type: none"> Assess behavior through the use of personality indicators Analyze personality indicators and adjust to the emotional needs of key project stakeholders |

| Domain II | Process—50% |
|-----------|--|
| Task 1 | <p>Execute project with the urgency required to deliver business value</p> <ul style="list-style-type: none"> Assess opportunities to deliver value incrementally Examine the business value throughout the project Support the team to subdivide project tasks as necessary to find the minimum viable product |
| Task 2 | <p>Manage communications</p> <ul style="list-style-type: none"> Analyze communication needs of all stakeholders Determine communication methods, channels, frequency, and level of detail for all stakeholders Communicate project information and updates effectively Confirm communication is understood and feedback is received |
| Task 3 | <p>Assess and manage risks</p> <ul style="list-style-type: none"> Determine risk management options Iteratively assess and prioritize risks |
| Task 4 | <p>Engage stakeholders</p> <ul style="list-style-type: none"> Analyze stakeholders (e.g., power interest grid, influence, impact) Categorize stakeholders Engage stakeholders by category Develop, execute, and validate a strategy for stakeholder engagement |
| Task 5 | <p>Plan and manage budget and resources</p> <ul style="list-style-type: none"> Estimate budgetary needs based on the scope of the project and lessons learned from past projects Anticipate future budget challenges Monitor budget variations and work with governance process to adjust as necessary Plan and manage resources |

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| Task 6 | <p>Plan and manage schedule</p> <ul style="list-style-type: none"> Estimate project tasks (milestones, dependencies, story points) Utilize benchmarks and historical data Prepare schedule based on methodology Measure ongoing progress based on methodology Modify schedule, as needed, based on methodology Coordinate with other projects and other operations |
| Task 7 | <p>Plan and manage quality of products/deliverables</p> <ul style="list-style-type: none"> Determine quality standard required for project deliverables Recommend options for improvement based on quality gaps Continually survey project deliverable quality |
| Task 8 | <p>Plan and manage scope</p> <ul style="list-style-type: none"> Determine and prioritize requirements Break down scope (e.g., WBS, backlog) Monitor and validate scope |
| Task 9 | <p>Integrate project planning activities</p> <ul style="list-style-type: none"> Consolidate the project/phase plans Assess consolidated project plans for dependencies, gaps, and continued business value Analyze the data collected Collect and analyze data to make informed project decisions Determine critical information requirements |
| Task 10 | <p>Manage project changes</p> <ul style="list-style-type: none"> Anticipate and embrace the need for change (e.g., follow change management practices) Determine strategy to handle change Execute change management strategy according to the methodology Determine a change response to move the project forward |
| Task 11 | <p>Plan and manage procurement</p> <ul style="list-style-type: none"> Define resource requirements and needs Communicate resource requirements Manage suppliers/contracts Plan and manage procurement strategy Develop a delivery solution |
| Task 12 | <p>Manage project artifacts</p> <ul style="list-style-type: none"> Determine the requirements (what, when, where, who, etc.) for managing the project artifacts Validate that the project information is kept up to date (i.e., version control) and accessible to all stakeholders |

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| | <ul style="list-style-type: none"> Continually assess the effectiveness of the management of the project artifacts |
| Task 13 | <p>Determine appropriate project methodology/methods and practices</p> <ul style="list-style-type: none"> Assess project needs, complexity, and magnitude Recommend project execution strategy (e.g., contracting, finance) Recommend a project methodology/approach (i.e., predictive, agile, hybrid) Use iterative, incremental practices throughout the project life cycle (e.g., lessons learned, stakeholder engagement, risk) |
| Task 14 | <p>Establish project governance structure</p> <ul style="list-style-type: none"> Determine appropriate governance for a project (e.g., replicate organizational governance) Define escalation paths and thresholds |
| Task 15 | <p>Manage project issues</p> <ul style="list-style-type: none"> Recognize when a risk becomes an issue Attack the issue with the optimal action to achieve project success Collaborate with relevant stakeholders on the approach to resolve the issues |
| Task 16 | <p>Ensure knowledge transfer for project continuity</p> <ul style="list-style-type: none"> Discuss project responsibilities within team Outline expectations for working environment Confirm approach for knowledge transfers |
| Task 17 | <p>Plan and manage project/phase closure or transitions</p> <ul style="list-style-type: none"> Determine criteria to successfully close the project or phase Validate readiness for transition (e.g., to operations team or next phase) Conclude activities to close out project or phase (e.g., final lessons learned, retrospective, procurement, financials, resources) |

Domain III Business Environment—8%

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| Task 1 | <p>Plan and manage project compliance</p> <ul style="list-style-type: none"> Confirm project compliance requirements (e.g., security, health and safety, regulatory compliance) Classify compliance categories Determine potential threats to compliance Use methods to support compliance Analyze the consequences of noncompliance Determine necessary approach and action to address compliance needs (e.g., risk, legal) Measure the extent to which the project is in compliance |
|--------|---|

| | |
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| Task 2 | <p>Evaluate and deliver project benefits and value</p> <ul style="list-style-type: none"> Investigate that benefits are identified Document agreement on ownership for ongoing benefit realization Verify measurement system is in place to track benefits Evaluate delivery options to demonstrate value Appraise stakeholders of value gain progress |
| Task 3 | <p>Evaluate and address external business environment changes for impact on scope</p> <ul style="list-style-type: none"> Survey changes to external business environment (e.g., regulations, technology, geopolitical, market) Assess and prioritize impact on project scope/backlog based on changes in external business environment Recommend options for scope/backlog changes (e.g., schedule, cost changes) Continually review external business environment for impacts on project scope/backlog |
| Task 4 | <p>Support organizational change</p> <ul style="list-style-type: none"> Assess organizational culture Evaluate impact of organizational change to project and determine required actions Evaluate impact of the project to the organization and determine required actions |

Program features

Mode: **Online live and interactive class**



Duration (Total Hrs) - **40 Hrs. of virtual live training**

Weekly Sessions - **2 Sessions Weekly | 2.5 Hrs. each**

Duration (Weeks) – **8 Weeks**

Class Days - **Tuesday & Wednesday**

Class Timings (UAE)

Tuesday - 08:00 PM - 10:30 PM (2.5 Hrs.)

Wednesday - 08:00 PM - 10:30 PM (2.5 Hrs.)

Class Timings (KSA)

Tuesday - 07:00 PM - 09:30 PM (2.5 Hrs.)

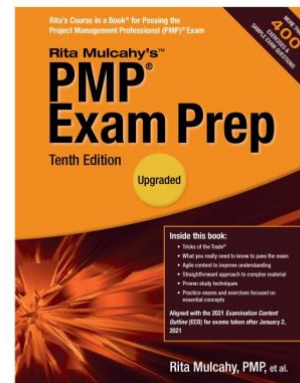
Wednesday - 07:00 PM - 09:30 PM (2.5 Hrs.)

Learning material

Rita Mulcahy's PMP exam prep (*International best-selling PMP exam prep resource*)

Features of this worldwide best-selling resource include the following:

- Users will be able to try one full 180-question exam simulation and up to 8 smaller focused tests
- More than 400 exercises and practice questions throughout the book
- A focus on what you really need to know to pass the exam
- Exclusive Tricks of the Trade®
- Proven study techniques
- A straightforward approach to complex material
- Agile content to improve understanding



Trainer Profile

Ms. Neethu
PMP Trainer

PMI Certified Authorised Trainer Partner Instructor
MBA, PMP®, PMI-ACP®, PMI-RMP®, PRINCE2® Practitioner, SMC



Certifications:

- PMP®, Project Manager Professional, Certified through PMI®
- PMI-ACP®, Agile Certified Practitioner, Certified through PMI®
- PMI-RMP®, Risk Management Professional, Certified through PMI®
- PRINCE2® Practitioner, through People Cert
- Scrum Master Certified (SMC) through SCRUM study
- Wipro Certified Project Manager
- IBM Certified Project Manager

Brief Profile:

Accomplish trainer, consultant and Project Management Expert.

She has over 18 years of Project delivery experience and worked in various roles of Program Manager, Project Manager, Business Analyst and Technical Project Leader.

Neetu is a certified PMP®, PMI-RMP® and PMI-ACP® from Project Management Institute (PMI®).

She has been in Gulf region since 2008 and conducted several trainings on Project Management and workshops across enterprise and government organizations and trained a great number of executives.

Neetu has both practical and academic knowledge of various aspects of project management, and it would be a fantastic opportunity for students to learn the PMP course from such knowledgeable instructors

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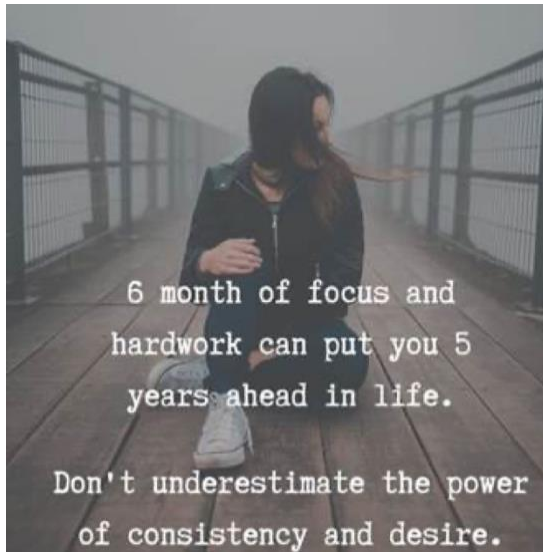
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Invest time and money in yourself !



Looking forward to seeing you in our class.

Rest assured; we look forward to always offering the best learning experience of all times.



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